



Guide to Meet & Greets/Adoptions for Dog Foster Parents Emergency Fostering/COVID-19 Protocol

Thank you for opening your heart and home to a foster dog! Your responsibilities as a Clermont Animal CARE foster volunteer include:

- Caring for your foster dog by providing for basic needs, giving love, and providing enrichment
- Trying to provide some basic manner training - house training, crate training, etc.
- Alerting the foster management team of any medical concerns, especially emergencies
- Alerting the foster management team of any behavioral concerns, especially mouthing or biting
- Taking photos and videos of your foster pet and sharing those with the foster management team so that we can promote the animal. You should also promote your adoptable foster pet on your own social media!
- Assisting with the adoption of your foster pet by scheduling and attending meet & greet requests with potential adopters

Meet & Greets

- Meet & Greet (M&G) requests will be sent to you via email by the Volunteer Services Manager. We are keeping track of emailed requests in our shelter management system.
- Requests will be sent to you in the order in which they are received.
- Please contact potential adopters in the order in which you receive them. This order is important - we want to be fair to everyone and the fairest process is to give preference in the order of interest. If you must leave a voicemail, indicate that the potential adopter has 24 hours to respond before you move on to the next person on the list.
- Please schedule M&Gs at the earliest date/time that works for your mutual schedules.
- M&Gs can take place at your home, if you are comfortable, at a public park, or in the front parking lot of the shelter. Wherever you decide, please strictly follow the guidance provided by the CDC for social distancing: stay at least 6 feet apart and wear face masks.
- During M&Gs, answer questions that you know the answers to about the dog. You are not responsible for adoption counseling (ensuring it is a good match) - that is the responsibility of the shelter employees.
- The dog goes home with you after the M&G.

Potential Adoptions

- Please let your potential adopter know at the M&G that they have 24 hours to decide if they wish to adopt your foster dog.

- If the potential adopter wants to adopt:
 - Instruct them to call the shelter immediately at 513-732-8854 to schedule an appointment to finalize adoption
 - Please email the Volunteer Services Manager to let them know 1) who wants to adopt, 2) if you have any concerns about the adoption, 3) if you prefer to bring the dog back to the shelter before the adoption appointment or to hand the dog off to the adopter away from the shelter.
 - When the adopter has completed required paperwork, an employee at the shelter will contact you to let you know that you can hand the dog off to the adopter (if you chose to hand-off away from the shelter).
- If the potential adopter does not wish to adopt, move on to the next person on your M&G list.

But my foster dog isn't spayed/neutered yet! What do I tell potential adopters at M&Gs?

- Due to COVID-19, spay/neuter surgeries have been temporarily halted
- We do not adopt dogs or cats out without them being spayed/neutered
- We employ a conditional adoption status of "pre-adoption"
- Pre-adoption means that the adopter pays the adoption fee and signs documents to obtain legal physical custody of the animal, but CACHS retains legal ownership of the dog until we can finalize adoption.
- During pre-adoption status, we continue to provide medical attention and monthly preventative medications (flea/tick/heartworm), just as we do to dogs in foster care
- Adoptions will be finalized once spay/neuter surgeries resume - both surgeries and adoption finalization will be scheduled individually with each adopter